



**MARATHWADA INSTITUTE OF TECHNOLOGY
(POLYTECHNIC)
Aurangabad**

(Approved by AICTE New Delhi, DTE Mumbai & Affiliated to MSBTE Mumbai (MS))

DTE Code: 2224

MSBTE Code: 0066

Ref: MIT/POLY/Anti-Ragging/Hostel visit Squad/ 2019-20/

Date: 16th August 2019

OFFICE CIRCULAR

Institute level Discipline & Anti Ragging Squad 2019-20 for Boy's & Girl's Hostel & campus

Subject: Formation of Anti-Ragging Squad for Boy's & Girl's Hostel & campus

Reference: Notification of All India Council for Technical Education, New Delhi of Dated 01/07/2009.

Point No. 6 (c), (d), (e).

F.No.37-3/Legal/AICTE/2009- In exercise of the powers conferred under section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education, hereby makes the following Regulations:-

- 1) These Regulations may be called the All India Council for Technical Education (Prevention & Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009.
- 2) They shall come into force on the date of the notification.

Anti Ragging Squad

In view to maintain discipline, law and order on MIT Campus (P) an anti ragging committee headed by the Conveners, Prof S.G. Jagdale is formed with immediate effect. This committee will be in force throughout the year and especially for the first term of the academic year 2019-20.

The Conveners should immediately plan out the vigilance schedule to be followed, so that there is no unpleasant incidence-taking place either in the hostel or on the campus. The Conveners are also to submit a report to the Principals in case of any unpleasant incidence in writing.

If for any reason a staff member who has allotted the duties is unable to attend he/she should make the necessary alternative arrangement from amongst the member of this committee.

Duties of the members of Anti ragging Squad

As per AICTE Notification no. 6 (c), (d) & (e) following are the duties to be performed by Anti-Ragging Squad:

6. (c) **Anti-Ragging Squad:** Every institution University including Deemed to be University imparting technical education shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.
- (d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.
- (e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.



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DTE Code: 2224**MSBTE Code: 0066****All staff members are also consider following points while performing Anti-Ragging Squad duties**

- Confirm the time of Visit to the Hostel, by consulting any one of the following,
 1. Col.M.S.Virdee (Retd.), Administrative Officer and Hostel Manager.
 2. Prof. Rakhi Kharat Rector, Girls Hostel, Prof. Amol Patil (Warden)Boys Hostel,
- Take visit on the campus during the daytime, particularly during the lunch and other breaks.
- During the visit, check following points, and submit a report on next working day, in the format available to the Hostel Manager, on your mail-id, or can be downloaded from the website <http://www.mit.asia/>
 1. Status of Discipline, Status of Cleanliness, Overall Environment
 2. Did you interact with Students? If yes, your comments
 3. Number of cases detected
 4. Whether seniors counseled, Whether Freshers counseled & Other measures taken by the squad

Imp Phone Nos.

1.	Col. M. S. Virdee (Retd).	7798856028	MIT Ext: 122	Administrative Officer and Hostel Manager
2.	Mr.Amol Patil Mr. Prasad Kulkarni	7030298294 9890601238	156	warden Boys Hostel,
3.	Prof. Rakhi Kharat Dr. L. V. Uttarwar	8999929699 9422352555	MIT Ext. 121	Rector, warden Girls Hostel
4.	Prof. S.G. Jagdale(P)	9823703481	282	Convener, Anti Ragging Committee

Roles / Responsibilities

1. Each Institute on the campus shall have independent anti-ragging committee.
2. The Principal of the Institute shall be the Chairman of the committee.
3. Head of the each department/ section shall be the member of the institutional committee.
4. Every faculty shall be the member of an anti-ragging squad.
5. Each department / section shall nominate one departmental coordinator (having minimum 5 years of service at MIT) for institutional anti-ragging committee.
6. The coordinators shall submit the details (Contact numbers and mail-ids) to the chairman of the institutional anti-ragging committee.
7. The schedule, of visits to the campus and hostel premises shall be finalized at the campus level.
8. The scheduled visits of the anti-ragging squad shall be monitored by the departmental / sectional head.
9. Every member of the squad (faculty) shall be submitting a report of his / her visit to the hostel/campus to the department/ section head; the heads shall subsequently submit such reports to the chairman at the end of every week.
10. The heads and the coordinators shall get the online affidavit filed by each student in their department.
11. **Visit Location:** MIT campus, Boy's & Girl's hostel. **Visit Time:** 8:00pm onwards (for hostel)
12. Proper & advance alternative arrangements to be made if any staff is proceeding on leave.

Prof. S.G.Jagdale
ConvenerProf. R.V.Deshmukh
Officer In-charge AdminProf. S.G.Deshmukh
Principal

Copy to all Heads for information. HOD must ensure that the staff members of the respective departments are observing above schedule & submitting the report on the same day to Principal's office.

Copy Submitted to Hon. Director General for Information please.



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Anti-Ragging Squad Members

Hostel Visit Feedback Form

Date of Visit:

Name of Member's:

- Locations visited

Locations	Time	Remarks

- Status of Discipline
 - Status of Cleanliness
 - Overall Environment
 - Did you interact with senior Students / freshers? Comments: Interacted.
- Suggestions if any

Signature of the members with date:

Note: Group Leader should collect hostel visit “feedback form” from respective hostel & submit the same to respective anti-ragging co-ordinators Prof. S.G.Jagdale (9823703481) on the next working day.



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Formation of Anti-Ragging Committee 2019-20

Complying with the directives of the Hon'ble Supreme Court of India and the UGC, the Institution has formed the following Anti Ragging Committee for ensuring that NO RAGGING takes place at MIT. All cases pertaining to girls will be handled by LRC coordinator; cases when both boys and girls are involved will be handled by a team including LRC. If the incident is noticed by Male faculty, he shall immediately inform it to LRC in all cases. LRC Coordinators is Prof. K.A.Nisal.

Details of the **Anti-Ragging Committees & Squads** are as follows:-

-: Institution wise Anti-Ragging Committees:-

The following Anti Ragging Committee is hereby constituted at the institute level for the academic year 2019 – 2020.

Sr. No.	Name of the Member	Authority	Designation	Mobile No.
1	Mr. Sunil G. Deshmukh	Head of the Institute	Chairman	9890446214
2	Mr. Vitthal S.Pote	Local Police Authority	Member	9823097972
3	Mr. Ajay Deshpande	Civil Authority	Member	9422701233
4	Mr. Nitin M. Gaikwad	Local Media	Member	9881131112
5	Dr. Rajesh Rodge	Non Govt. Organization	Member	9766304037
6	Mr. Sachin G. Jagdale	Representative - Faculty	Member	9823703481
7	Mrs. Kalyani A. Nisal	Representative - Faculty	Lady Member	9823394037
8	Mr. Vinodrao Bhakre	Representative – Final Year Student's Parents	Member	8390125494
9	Mr. Naresh V. Shahane	Representative – First Year Student's Parents	Member	9850238777
10	Ms. Neha V. Bhakre	Representative – Final Year Student	Lady Member	7038034379
11	Mr. Shravan N. Shahane	Representative – First Year Student	Member	9561855557
12	Mr. Prakash. G. Gadhe	Representative - Non-Teaching	Member	9823258537

Prof. S.G.Jagdale
Convener

Prof. R.V.Deshmukh
Officer In-charge Admin

Prof. S.G.Deshmukh
Principal

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